

Duties of the President Barb Gauche

- Create, print and distribute an Agenda for each DSS meeting
- Preside over the monthly DSS meetings
- Coordinate a date, place and time for the Annual Officers' Meeting
- Create, print and distribute an Agenda for the Annual Officers' Meeting
- Preside over the Annual Officers' Meeting
- Review the Minutes, written by the Secretary, of the Annual Officers' Meeting and distribute them to the Officers
- Approve payment for all bills for club purchases before giving them to the Treasurer for reimbursement or payment

People who can take over as President in an emergency:

- Doug Kaller, Vice President
- Rick Shomsky, Past President
- Steve Kiesling

From the Handbook:

Article IV - Duties of Officers

Section 1. The President shall preside at all regular and special meetings of the club, serve as chairman of the Executive Board, and administer the affairs of the club with the assistance of the Executive Board. He shall appoint all committee chairmen, and shall approve all bills before their payment and all official matter to be published. He shall endeavor to assume active leadership of the club at all times.